



Qualifying Agent Disassociation or Resignation

DISASSOCIATION INFORMATION

Under Utah Code 58-55-304, a licensed alarm company shall notify the Division, in writing, within 10 days after cessation of association or employment of the qualifying agent (QA). If notice is given, the license shall remain in force for 60 days after the date of disassociation or resignation of the QA. The licensee shall replace the original QA within the 60-day period.

Name of Alarm Company : _____

DBA (if applicable): _____

Utah License Number: _____

Email: _____ Phone Number: _____

The Qualifying Agent listed below is no longer associated with this licensee:

Name of Qualifying Agent: _____

QA Address: _____
Street Address (including Apt/Unit/Ste #) and/or PO Box City State Zip

QA Phone Number: _____ QA Email: _____

Date of Disassociation or Resignation: _____

Signature of Authorized Signer: _____ Date: _____

Printed Name and Position of the Authorized Signer: _____

NOTE: The disassociated qualifying agent is prohibited from engaging in alarm system work until they either apply for and receive a license for their own business entity, or they again become a W-2 employee or officer of a licensed alarm company.

Failing to notify the Division of the cessation of performance of its qualifying agent or failing to replace its qualifying agent as required under Utah Code 58-55-304, is considered Unprofessional Conduct and may result in disciplinary action.

Submit your completed request in person or by mail to:

In-person or express delivery:
 Division of Professional Licensing
 Heber M Wells Building, 1st Floor Lobby
 160 E 300 S
 Salt Lake City, UT 84111

U.S. Postal Service:
 Division of Professional Licensing
 P.O. Box 146741
 Salt Lake City, UT 84114-6741